



INDIAN INSTITUTE OF MASS COMMUNICATION

ADVERTISEMENT TO HIRE ONE DATA ANALYST ON CONTRACT BASIS

The Department of Communication Research, IIMC invite applications for the hiring of one Data Analyst on contract basis initially for a period of six months.

Please refer to the job descriptions, educational qualification and experience. **Interested and eligible candidates are requested to send their CV on email id researchrecruitment1965@gmail.com by 31st August, 2021. Interview is proposed to be held through Video Conferencing mode.**

**Shortlisted candidates will be informed about the date and time of the Interview
(online mode).**

भारतीय जन संचार संस्थान
Indian Institute of Mass Communication
(An Autonomous Institution of the Ministry of I&B, Govt. of India)

Filling up of one position of Data Analyst in IIMC New Delhi on Contract Basis.

IIMC which is an Autonomous Society under the Ministry of Information and Broadcasting, Govt. of India proposes to fill up one position of Data Analyst on Contract Basis. The relevant details are as under:

- Name of the Position** : **Data Analyst in Department of Communication Research**
- Educational Qualification** : Master's Degree in Social Sciences preferably in Mass Communication/ Computer Science/ Statistics/ Business Administration from a UGC recognized University/ National Level Institution.
- Desirable Qualification** : M.Phil/ Ph.D in the relevant area (as indicated above) from a UGC recognized University/ National- level Institution.
- Essential Experience** : **Candidates with Masters' Degree:** A Minimum 2 years' regular work experience post PG Degree.

OR

Candidates with M.Phil/ Ph.D: A Minimum 6 months relevant regular work experience post PG Degree.

- Essential Work Experience** : Worked on time-bound research projects in Govt./ Non-Govt./ International Organizations.

OR

Academic experience of teaching and conducting research in UGC recognized University/ National Level Institutions.

AND

Experience and knowledge of analyzing qualitative and quantitative data for multi-centric projects/ studies.

- Essential Skills Sets required:**
- i) Understanding of qualitative and quantitative research methods and tools.
 - ii) Computer software proficiency with high level of familiarity with commonly used packages like Excel, SPSS/ NVivo with proficiency in statistical analysis.
 - iii) Excellent analytical, written/ communication and presentation skills.
 - iv) Must be self-managed, proactive, responsive and focused.

- v) Demonstrated ability to learn quickly, be a team player and manage change effectively.
- vi) Candidate should be prepared to travel extensively.

- Job Description** : i) Managing Master Data;
ii) Designing and maintaining data systems and databases;
iii) Mining data from primary and secondary sources;
iv) Using Statistical Tools to interpret data sets;
v) Identifying patterns and trends in data sets;
vi) Developing Research Projects; and
vii) Writing Research Papers.
- Experience in Publications** : Candidates must send their published papers/ articles in peer-reviewed Journals/ Articles/ Web Blogs links along with application as specimen of their research/ analytical writing caliber.
- Essential Academic Orientation:** A proven record of minimum two published independent research papers/reports.
Good theoretical grasp of the issues involved in Development related subjects/ Communication studies/ Market Research / Social Science Research
Candidates with requisite experience in the communication field will be given preference.
- Age** : Not more than 55 years (as on date of advertisement).
- Remuneration** : Rs. 40,000/- per month. (consolidated)
- Duration of Engagement** : Initially for a period of 6 months. Further continuation of the selected candidate will be subject to satisfactory performance and requirement of the Institute.
